

MEMO: All Clubs
FROM: Redlands Softball Association
DATE: 24th February 2011
SUBJECT: RSA DIRECTOR OF UMPIRING

Nominations are hereby called for the position of Director of Umpiring of the Redlands Softball Association Inc. The Director of Umpiring will be responsible for the establishment and all aspects of the planning and implementation of the Redlands Umpiring Technical Directorate. The successful applicant will be appointed for a period of two (2) years.

QUALIFICATIONS & EXPERIENCE

- The Redlands Director of Umpiring shall be a financial member of the RSA and hold a current National Accreditation of not lower than Level Four (4) and be conversant with office procedures

DUTIES INCLUDE

- Acting as Chairperson of all meetings of the Umpiring Technical Directorate;
- Reporting monthly to the Board on the activities of the Umpiring Technical Directorate and attend when necessary and present an annual report to the Annual Council Meeting;
- Liaising with the QSA Umpiring Director and other state personnel;
- Representing RSA at the state umpiring meeting held annually by QSA or to recommend to the Board an appropriate representative as required;
- Attending seminars, lectures and meetings conducted by QSA. and other agencies where appropriate and approved by the Board;
- Appointing personnel to assist the Directorate in carrying out the work entailed in each program;
- Arranging the preparation and storage of teaching materials;
- Appointing the Umpiring Technical Directorate members to their working portfolios;
- Determining the budgets for the RSA umpire education and training programs for submission to the Financial Committee.

Redlands Softball Association

P P.O. Box 62 Cleveland QLD 4163 | A Sturgeon Street Ormiston QLD 4160

P (07) 3286 1717 | F (07) 3286 1814

W www.redlandsoftball.com.au | ✉ office@redlandsoftball.com.au



UMPIRING TECHNICAL DIRECTORATE DUTIES INCLUDE:

- Implementing appropriate education and training programs for the various activities relating to umpiring;
- Conducting an annual examination in rules and theory in conjunction with the examination conducted annually by the Australian Softball Federation Inc. The paper for such examination shall be set by the ASF and the pass mark shall be determined by ASF. A person shall not be eligible to sit for the ASF open paper unless that person has gained a pass from the ASF Level 1 paper;
- Recommending to the Board an appropriately qualified Umpire for each State Championship;
- Handling matters relating to rules queries;
- Appointing appropriately qualified umpires, lecturers or other personnel to conduct education and training programs;
- Maintaining a database of accredited umpires in Redlands;
- Providing guidance to the RSA Representative Teams and their coaching staff;
- Acting in the role of Ambassadors for Redlands Softball;
- Undertaking any duty not otherwise mentioned herein as directed by the Board.
- Allocate all umpires to fixtures.

Nominations must be in the hands of the RSA Administrator by 12.00noon Thursday, 21st March 2011, and must be:

- (a) submitted in writing on the prescribed form (attached);
- (b) signed by the nominee;
- (c) accompanied by full details of the nominee's qualifications for the nominated position.

Yours sincerely

Cindy Homer
Administrator
Redlands Softball Association Inc.

NOMINATION FOR THE POSITION OF RSA DIRECTOR OF UMPIRING

APPLICATION FORM

Name: Mr/Mrs/Miss: _____

Address: _____

_____ Postcode: _____

Phone: H _____ W _____ M _____

Fax: H _____ W _____

E-mail: _____

Occupation: _____

Please supply your resume detailing your competencies, qualifications and experience for selection purposes and any further information relevant to the position.

Closing date for nominations: 12.00noon, Thursday 21st March 2011

I am a Registered Financial Member of _____ Softball Club, the Redlands Softball Association Inc is my registered home association and I am the holder of a current Suitability Card from the Commission for Children and Young People.

I have read the attached information and understand the duties and responsibilities of the position I am nominating for.

Signature of Applicant: _____ Date: _____

(It is mandatory that all nominees be financial with Redlands Softball Association and QSA Inc)

Note: Where in the opinion of the RSA Committee of the Redlands Softball Association (R.S.A.) no suitable applications are received for a particular position, the Board of Management may at its discretion, make an appointment from outside of the written applicants, provided always such appointee meets the selection criteria, or where no applicants are received, has the basic skills, experience or personnel suitability necessary to meet the job.

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